

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MINUTES
September 13, 2022

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:01 pm by Vice President McLaughlin. Roll was called. Present were Trustees Buergel, Engelbrecht, Schneider, and Vice President McLaughlin. Absent was President McKendree. A quorum was present. Director Cottonaro, Ms. Malysa, Youth Services Manager; Ms. Leyva, Patron Services Manager and Attorney Perlman; was also in attendance. No public.
- PAR. 2 In the absence of President McKendree, Vice President McLaughlin called the meeting to order.
- PAR. 3 The Pledge of Allegiance was recited.
- PAR. 4 **MINUTES:** Motion made by Trustee Buergel, seconded by Trustee Schneider, to accept and place on file the minutes of the August 9, 2022, regular board meeting, as presented. Motion carried by voice vote 4 – 0.
- PAR. 5 **ATTORNEY’S REPORT:** Attorney Perlman presented for approval, Ordinance No. 22-9-2: *An Ordinance Providing for a Budget and Appropriations for the Fiscal Year Beginning on July 1, 2022 and Ending on June 30, 2023 for the Alsip-Merrionette Park Public Library District*, in its final form and reported a notice had been published for 30 days according to the law regarding the public hearing for today, September 13, 2022.
- PAR. 6 Vice President McLaughlin called to order the public hearing at 3:02 pm regarding the Budget and Appropriations for Fiscal Year 2022 – 2023.
- PAR. 7 Hearing no questions or objections from the public, Vice President McLaughlin closed the public hearing at 3:03 pm.
- PAR. 8 Motion made by Trustee Schneider, seconded by Trustee Buergel, to accept Ordinance No. 22-9-2: *An Ordinance Providing for a Budget and Appropriations for the Fiscal Year Beginning on July 1, 2022, and Ending on June 30, 2023, for the Alsip-Merrionette Park Public Library District*, in its final form, as presented. Roll #1 was called. Voting was ‘Aye’ by Trustee Buergel, Engelbrecht, Schneider and Vice President McLaughlin. No ‘Nays’. Motion carried 4 – 0.
- PAR. 9 **OFFICERS’ REPORTS:**
- PAR. 10 **PRESIDENT REPORT:** No Report.
- PAR. 11 **VICE PRESIDENT:** No Report.
- PAR. 12 **SECRETARY:** No Report.
- PAR. 13 **TREASURER:** The financial report for August 2022 was tabled until the next regular board meeting on October 11, 2022.
- PAR. 14 President McKendree arrived at 3:10 pm.

- PAR. 15 **FINANCE:** A list of invoices dated September 13, 2022, was presented for payment.
- PAR. 16 Motion made by Trustee Engelbrecht, seconded by Trustee Buergel, to approve the payment of the September 13, 2022, invoices in the amount of \$170,113.27, as presented. Roll #2 was called. Voting was ‘Aye’ by Trustee Buergel, Engelbrecht, McLaughlin, Schneider and President McKendree. No ‘Nays’. Motion carried 5 – 0.
- PAR. 17 **BUILDING & GROUNDS:** Director Cottonaro reported that the library’s parking lot was crackfilled, sealcoated and striped over the Labor Day weekend. The concrete around the base of the flagpole was also repaired.
- PAR. 18 **POLICY:** No Report.
- PAR. 19 **BY-LAWS:** No Report.
- PAR. 20 **PUBLIC RELATIONS:** No Report.
- PAR. 21 **PERSONNEL:** No Report.
- PAR. 22 **TRUSTEE EDUCATION:** No Report.
- PAR. 23 **INSURANCE:** No Report.
- PAR. 24 **MANAGERS REPORTS:** Manager’s reports were presented and placed on file.
- PAR. 25 **LIBRARY DIRECTOR’S REPORT:** Director’s report was placed on file. Most items were discussed.
- PAR. 26 Director Cottonaro reported that the annual IPLAR (Illinois Public Library Annual Report) has been completed and filed.
- PAR. 27 Director Cottonaro went on to report that the Fall Flannel Festival planning is going well, the library will be sponsoring the petting zoo and pony rides and that she has been meeting regularly with the park district for the event.
- PAR. 28 Director Cottonaro also reported that the library needed to close on September 2 due to a pest problem. The entire building was treated, and the library re-opened on Wednesday, September 7.
- PAR. 29 Director Cottonaro reported that copies of the request for proposals were sent out to various architecture and engineering firms in northern Illinois.
- PAR. 30 **UNFINISHED BUSINESS:** None
- PAR. 31 **NEW BUSINESS:** Director Cottonaro presented for approval a proposal from Roy Erikson Outdoor Maintenance for snow removal from November 2022 through March 2023.
- PAR. 32 Motion made by Trustee Buergel, seconded by Trustee Schneider, to approve the proposal from Roy Erikson Outdoor Maintenance for snow removal from November 2022 through March 2023, as presented. Roll #3 was called. Voting was ‘Aye’ by Trustee Buergel, Engelbrecht, McLaughlin, Schneider and President McKendree. No ‘Nays’. Motion carried 5 – 0.
- PAR. 33 **PUBLIC DISCUSSION:** None.

PAR. 34

Motion made by Trustee Schneider, seconded by Trustee Buerger, to adjourn the meeting at 3:59 pm. Motion carried by voice vote 5 - 0.

MARY JANE SCHNEIDER, SECRETARY

ALSIP-MERRIONETTE PARK
PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required