

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MINUTES  
October 12, 2021

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:10 pm by President McKendree. Roll was called. Present were Trustees Buergel, Dujsik, Engelbrecht, McLaughlin and President McKendree. Absent was Trustee Schneider. A quorum was present. Ms. Pajor, Adult Services Manager; Ms. Malysa, Youth Services Manager, Mr. Cyganiewicz, Maintenance Mechanic and Mr. Skalka, public were also in attendance.
- PAR. 2 The Pledge of Allegiance was recited.
- PAR. 3 In the absence of Secretary Schneider, Trustee Engelbrecht was appointed Secretary Pro-Tem.
- PAR. 4 **MINUTES:** Motion made by Trustee Buergel, seconded by President McKendree, to accept and place on file the minutes of the September 14, 2021 regular board meeting, as corrected. Motion carried by voice vote 5 – 0.
- PAR. 5 Motion made by Trustee Dujsik, seconded by Trustee Buergel, to accept and place on file the minutes of the September 21, 2021 special board meeting, as presented. Motion carried by voice vote 5 – 0.
- PAR. 6 Motion made by Trustee Buergel, seconded by Trustee Dujsik, to dispense with the regular order of business and move directly to Public Discussion.
- PAR. 7 **PUBLIC DISCUSSION:** Mr. Skalka stated that he feels it is important to have a printed copy of the Encyclopedia Britannica available at the library.
- PAR. 8 Ms. Pajor informed him that the library offers two online encyclopedia's and will look into the possibility of adding a print version. Ms. Malysa stated that the World Book Encyclopedia is available in print in the youth department.
- PAR. 9 **ATTORNEY'S REPORT:** No Report.
- PAR. 10 **APPOINTMENT OF COMMITTEE CHAIRS:** President McKendree partially appointed Committee Chairs:  
Finance-Chair Trustee Dujsik/Trustee Engelbrecht  
Building and Grounds-Chair Trustee Buergel/Trustee Schneider  
Policy-Chair Trustee Schneider/*Open*  
By-Laws-Chair Trustee McLaughlin/*Open*  
Public Relations-Trustee McLaughlin/*Open*  
Personnel-Chair Trustee Engelbrecht/*Open*  
Trustee Education-Chair Trustee Dujsik/*Open*  
Insurance-Committee of the Whole

- PAR. 11 **OFFICERS' REPORTS:**
- PAR. 12 **PRESIDENT REPORT:** President McKendree read aloud a thank you note from retired librarian Ms. Blietz. Ms. Blietz included a photo of herself and board members from her retirement party.
- PAR. 13 **VICE PRESIDENT:** No Report.
- PAR. 14 **SECRETARY:** No Report.
- PAR. 15 **TREASURER:** The financial report dated September 2021 was presented to place on file.
- PAR. 16 Motion made by Trustee Dujsik, seconded by Trustee Buergel, to place on file the Treasurer's report dated September 2021, as presented. Motion carried by voice vote 5 – 0.
- PAR. 17 **FINANCE:** A list of invoices dated October 12, 2021 was presented for payment.
- PAR. 18 Motion made by Trustee Buergel, seconded by Trustee Engelbrecht, to approve the payment of the October 12, 2021 invoices in the amount of \$141,799.99, as presented. Roll #1 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, and President McKendree. No 'Nays'. Motion carried 5 – 0.
- PAR. 19 Trustee Dujsik asked how everything was going now that the library is fine free.
- PAR. 20 Ms. Leyva replied that things are going well and there is a lot less billing.
- PAR. 21 **BUILDING & GROUNDS:** The board would like more information regarding the memorial  
\*\* boulder for Robert Olson.
- PAR. 22 A Building and Grounds committee meeting was set for October 26, 2021, 3pm (meeting moved to 6pm) to discuss concrete work near the front entrance.
- PAR. 23 Trustee Engelbrecht asked about another display case for the book sale.
- PAR. 24 Ms. Leyva replied that she had maintenance working on setting up a larger display for the book sale items.
- PAR. 25 **POLICY:** No Report.
- PAR. 26 **BY-LAWS:** No Report.
- PAR. 27 **PUBLIC RELATIONS:** No Report.
- PAR. 28 **PERSONNEL:** No Report.
- PAR. 29 **TRUSTEE EDUCATION:** No Report.
- PAR. 30 **INSURANCE:** No Report.
- PAR. 31 **MANAGERS REPORTS:** Department Manager reports were presented and placed on file.
- PAR. 32 Trustee Engelbrecht asked about the Baker & Taylor sustainable shelving project.
- PAR. 33 Ms. Malysa explained the program to the board.

- PAR. 34      **BUSINESS MANAGER’S REPORT:** The Business Manager’s report was placed on file.
- PAR. 35      **UNFINISHED BUSINESS:** Proposals for concrete work will be discussed at the Building and Grounds Committee meeting, October 26, 6pm.
- PAR. 36      The board was informed that Trustee Buergel and Trustee Schneider completed the annual audit of the secretary minutes.
- PAR. 37      **NEW BUSINESS:** Motion made by Trustee Buergel, seconded by President McKendree, to accept the proposal from Roy Erikson Outdoor Maintenance for 2021/2022 snow removal, as presented. Roll #2 was called. Voting was ‘Aye’ by Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, and President McKendree. No ‘Nays’. Motion carried 5 – 0.
- PAR. 38      All other landscape proposals from Roy Erikson were tabled pending a walk-around with the Building and Grounds Committee.
- PAR. 39      **PUBLIC DISCUSSION:** Public discussion was addressed earlier.
- PAR. 40      Motion made by Trustee Dujsik, seconded by Trustee Buergel and Trustee Engelbrecht, to adjourn the meeting at 4:31 pm. Motion carried by voice vote 5 - 0.

LESTER E. ENGELBRECHT, SECRETARY PRO-TEM

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 ALSIP-MERRIONETTE PARK  
 PUBLIC LIBRARY DISTRICT  
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APPROVED-AMENDED \_\_\_\_\_ DATE \_\_\_\_\_

\*\* Denotes follow-up required