

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MINUTES
January 11, 2022

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:03 pm by President McKendree. Roll was called. Present were Trustees Buergel, Dujsik, Engelbrecht, McLaughlin, Schneider and President McKendree. A quorum was present. Director Cottonaro, Business Manager Ms. Regan; Ms. Malysa, Youth Services Manager; and Ms. Leyva, Patron Services Manager were also in attendance.
- PAR. 2 The Pledge of Allegiance was recited.
- PAR. 3 **MINUTES:** Motion made by Trustee Dujsik, seconded by Trustee McLaughlin, to accept and place on file the minutes of the December 14, 2021 regular board meeting, as corrected. Motion carried by voice vote 6 – 0.
- PAR. 4 Approval of the executive minutes from December 14, 2021 were tabled until the next regular
** board meeting on February 8, 2022.
- PAR. 5 **ATTORNEY’S REPORT:** No Report.
- PAR. 6 **OFFICERS’ REPORTS:**
- PAR. 7 **PRESIDENT REPORT:** No Report.
- PAR. 8 **VICE PRESIDENT:** Vice-President McLaughlin commented on the great Facebook library posts and commended staff.
- PAR. 9 **SECRETARY:** No Report.
- PAR. 10 **TREASURER:** The financial report dated December 2021 was presented to place on file.
- PAR. 11 Trustee Dujsik reported on his and Director Cottonaro’s meeting with Republic Bank and stated that their original proposal has not changed. He went on to say that Republic Bank offered to sponsor the library’s Friday Night Special in March 2022.
- PAR. 12 Motion made by President McKendree, seconded by Trustee Dujsik, to approve a slow transition of library funds to Republic Bank, contingent upon responses from First Midwest bank and usbank. These responses should be received by the library no later than January 24, 2022. Director Cottonaro will relay the responses to trustees. Roll #1 was called. Voting was ‘Aye’ by Trustees Buergel, Dujsik, Engelbrecht, McLaughlin, Schneider and President McKendree. No ‘Nays’. Motion carried 6 – 0.
- PAR. 13 Motion made by Trustee Dujsik, seconded by Trustee McLaughlin, to place on file the Treasurer’s report dated December 2021, as presented. Roll #2 was called. Voting was ‘Aye’ by Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, Schneider and President McMckendree. No ‘Nays’. Motion carried 6 – 0.
- PAR. 14 **FINANCE:** A list of invoices dated January 11, 2022 was presented for payment.

- PAR. 15 Motion made by Trustee Dujsik, seconded by Trustee Buergel, to approve the payment of the January 11, 2022 invoices in the amount of \$217,408.91, as presented. Roll #2 was called. Voting was ‘Aye’ by Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, Schneider, and President McKendree. No ‘Nays’. Motion carried 6 – 0.
- PAR. 16 **BUILDING & GROUNDS:** Director Cottonaro reported on options for the Robert Olson memorial bench. The Director will send options to all trustees.
- PAR. 17 President McKendree would like Trustee Buergel listed on the agenda as chair for Building and Grounds.
- PAR. 18 **POLICY:** No Report.
- PAR. 19 **BY-LAWS:** No Report.
- PAR. 20 **PUBLIC RELATIONS:** No Report.
- PAR. 21 **PERSONNEL:** No Report.
- PAR. 22 **TRUSTEE EDUCATION:** Trustee Dujsik again reminded trustees of the South Suburban & Chicago Library Legislative Zoom Meet-up on February 4, 2022 at 10:00am. He stated this will be a zoom meeting and you must register for this event. He suggested all interested trustees contact Director Cottonaro for registration.
- PAR. 23 **INSURANCE:** No Report.
- PAR. 24 **MANAGERS REPORTS:** Department Manager reports were placed on file.
- PAR. 25 Trustee Dujsik would like Ms. Pajor to contact him regarding the Collection HQ program.
- PAR. 26 Trustee Engelbrecht would like Ms. Pajor to email him a report of holds in ‘non-fiction’ from the Collection HQ program.
- PAR. 27 **LIBRARY DIRECTOR’S REPORT:** Director’s report was placed on file. Most items were discussed earlier in the meeting.
- PAR. 28 Director Cottonaro reported on completing the library’s annual certification with the State Library and submitted the report on January 3, 2022.
- PAR. 29 Director Cottonaro also reported that as of January 5, 2022, region 10 has a 19% positivity rate and that the library’s youth department is reverting to take home kits for the month.
- PAR. 30 She went on to remind all trustees that the carpet is coming up all over the library and needs to be replaced.
- PAR. 31 **UNFINISHED BUSINESS:** The board will call an executive session to discuss the new trustee appointment.
- PAR. 32 **NEW BUSINESS:** None.
- PAR. 33 **PUBLIC DISCUSSION:** None.

- PAR. 34 Motion made by Trustee Dujsik, seconded by Trustee McLaughlin, to move to executive session at 3:55 pm, in compliance with the Illinois Open Meetings Act, 5 ILCS 120/2 to discuss personnel. Motion carried by voice vote. Present were Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, Schneider and President McKendree.
- PAR. 35 President McKendree called the regular meeting back to order at 4:24 pm. Present were Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, Schneider and President McKendree. A quorum was present.
- PAR. 36 Motion made by Trustee Dujsik, seconded by Trustee McLaughlin, to adjourn the meeting at 4:25 pm. Motion carried by voice vote 6 - 0.

MARY JANE SCHNEIDER, SECRETARY

ALSIP-MERRIONETTE PARK
PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required