

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MINUTES

July 12, 2022

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:10 pm by President McKendree. Roll was called. Present were Trustees Buergel, Engelbrecht, Schneider, McLaughlin and President McKendree. A quorum was present. Director Cottonaro, Ms. Regan, Business Manager; Ms. Malysa, Youth Services Manager; Ms. Pajor, Adult Services Manager; were also in attendance. No public.
- PAR. 2 The Pledge of Allegiance was recited.
- PAR. 3 **MINUTES:** Motion made by Trustee Buergel, seconded by Trustee McLaughlin, to accept and place on file the minutes of the June 14, 2022 regular board meeting, as presented. Motion carried by voice vote 5 – 0.
- PAR. 4 **ATTORNEY’S REPORT:** Public Act 102-1088 was presented to the Board. No motion was made.
- PAR. 5 **OFFICERS’ REPORTS:**
- PAR. 6 **PRESIDENT REPORT:** No Report.
- PAR. 7 **VICE PRESIDENT:** No Report.
- PAR. 8 **SECRETARY:** No Report.
- PAR. 9 **TREASURER:** The financial report dated June 2022 was presented to place on file.
- PAR. 10 Motion made by Trustee Engelbrecht, seconded by President McKendree, to place on file the Treasurer’s report dated June 2022, as presented. Motion carried by voice vote. 5 – 0.
- PAR. 11 Director Cottonaro reported that Treasurer Engelbrecht and she met with Mr. Matthews from PMA Financial to discuss the library’s investments and presented for approval a schedule for laddering of investment funds with PMA Financial.
- PAR. 12 Treasurer Engelbrecht recommended approving the laddering of investment funds with PMA Financial.
- PAR. 13 Motion made by Trustee Engelbrecht, seconded by President McKendree, to approve the laddering of funds with PMA Financial, as presented. Roll #1 was called. Voting was ‘Aye’ by Trustee Buergel, Engelbrecht, McLaughlin, Schneider and President McKendree. No ‘Nays’. Motion carried 5 – 0.

- PAR. 14 Director Cottonaro presented the Fiscal Year 2022 – 2023 working budget for approval.
- PAR. 15 Motion made by Trustee Engelbrecht, seconded by Trustee McLaughlin, to approve the fiscal year 2022 – 2023 working budget, as presented. Roll #2 was called. Voting was ‘Aye’ by Trustee Buergel, Engelbrecht, McLaughlin, Schneider and President McKendree. No ‘Nays’. Motion carried 5 – 0.
- PAR. 16 **FINANCE:** A list of invoices dated July 12, 2022 was presented for payment.
- PAR. 17 Motion made by Trustee Engelbrecht, seconded by Trustee Schneider, to approve the payment of the July 12, 2022 invoices in the amount of \$213,722.40, as presented. Roll #3 was called. Voting was ‘Aye’ by Trustee Buergel, Engelbrecht, McLaughlin, Schneider and President McKendree. No ‘Nays’. Motion carried 5 – 0.
- PAR. 18 **BUILDING & GROUNDS:** A Building and Grounds Committee meeting was set for July 19, 2022 at 1pm to discuss tuckpointing bids and the library’s strategic plan.
- PAR. 19 **POLICY:** No Report.
- PAR. 20 **BY-LAWS:** No Report.
- PAR. 21 **PUBLIC RELATIONS:** No Report.
- PAR. 22 **PERSONNEL:** No Report.
- PAR. 23 **TRUSTEE EDUCATION:** Director Cottonaro said she will inform the board when she receives detailed information of the 2022 Illinois Library Association Conference.
- PAR. 24 **INSURANCE:** No Report.
- PAR. 25 **MANAGERS REPORTS:** President McKendree asked for a monthly report on the *Library of Things* that are most popular and not so popular with patrons. The manager’s reports were placed on file.
- PAR. 26 President McKendree and Vice President McLaughlin commented on the lovely items received from the T.A.G. (Teen Advisory Group).
- PAR. 27 **LIBRARY DIRECTOR’S REPORT:** Director’s report was placed on file. Most items were discussed.
- PAR. 28 Director Cottonaro reported that Librarian Navabi completed the third quarter reporting for the AgeOptions Grant.
- PAR. 29 Director Cottonaro also reported that the library’s Per Capita Grant award letter for FY 22-23 was received. The library was awarded \$32,149.10. These funds will help us continue to grow our public program offerings, which are being well attended following 2 years of a pandemic.

- PAR. 30 **UNFINISHED BUSINESS:** None
- PAR. 31 **NEW BUSINESS:** Director Cottonaro presented for approval an estimate for new, upgraded TBS printer/copier kiosks.
- PAR. 32 The board asked to see comparison numbers from what we currently are using. Ms. Regan will
** supply the board with the report at the August 9 regular board meeting.
- PAR. 33 Director Cottonaro presented an estimate from Roy Erikson Outdoor Maintenance to sealcoat, crackfill and stripe the library's parking lot.
- PAR. 34 Motion made by Trustee Buergel, seconded by President McKendree, to approve the estimate from Roy Erikson Outdoor Maintenance to sealcoat, crackfill and stripe the library's parking lot in the amount of \$6,317. Roll #4 was called. Voting was 'Aye' by Trustee Buergel, Engelbrecht, McLaughlin, Schneider and President McKendree. No 'Nays'. Motion carried 5 – 0.
- PAR. 35 **PUBLIC DISCUSSION:** Trustee Buergel suggested supplying bottled water to patrons attending large programs.
- PAR. 36 Motion made by Trustee Buergel, seconded by Trustee McLaughlin, to adjourn the meeting at 3:52 pm. Motion carried by voice vote 5 - 0.

MARY JANE SCHNEIDER, SECRETARY

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APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required