

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MINUTES

July 13, 2021

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:07 pm by President McKendree. Roll was called. Present were Trustees Dujsik, Engelbrecht, McLaughlin, and President McKendree. Absent were Trustee Buerger and Trustee Schneider A quorum was present. Director Cottonaro; Ms. Regan, Business Manager; Ms. Pajor, Adult Services Manager; Ms. Malysa, Youth Services Manager; Ms. Leyva, Patron Services Manager were also in attendance.
- PAR. 2 The Pledge of Allegiance was recited.
- PAR. 3 **MINUTES:** Motion made by Trustee Dujsik, seconded by Trustee Engelbrecht, to accept and place on file the minutes of the June 8, 2021 regular board meeting, as presented. Motion carried by voice vote 4 – 0.
- PAR. 4 Motion made by Trustee Dujsik, seconded by Trustee Engelbrecht, to accept and place on file the minutes of the June 29, 2021 Committee of the Whole board meeting, as presented. Motion carried by voice vote 4 – 0.
- PAR. 5 **ATTORNEY’S REPORT:** Director Cottonaro reported that once the board has approved the fiscal year 2021-2022 working budget, she will send it to the attorney.
- PAR. 6 Trustee Schneider arrived at 3:10 pm.
- PAR. 7 **ELECTION OF OFFICIERS:**
- PAR. 8 President McKendree called for nominations for Board President.
- PAR. 9 Motion made by Trustee Schneider, seconded by Trustee Engelbrecht, to nominate and retain President McKendree as Board President. President McKendree accepted the nomination. President McKendree let three calls for any additional nominations. There was none. Nominations were closed. Motion carried by voice vote 5 – 0.
- PAR. 10 President McKendree called for nominations for Board Vice-President.
- PAR. 11 Motion made by Trustee Schneider to nominate Trustee Buerger. There being no second, the motion is not before this meeting.
- PAR. 12 Motion made by Trustee Dujsik, seconded by President McKendree, to nominate Trustee McLaughlin for Board Vice-President. Trustee McLaughlin accepted the nomination. President McKendree let three calls for any additional nominations. There was none. Nominations were closed. Motion carried by voice vote 5 -0.
- PAR. 13 President McKendree called for nominations for Board Treasurer.
- PAR. 14 Motion made by Trustee McLaughlin, seconded by Trustee Schneider, to nominate Trustee Dujsik for Board Treasurer. Trustee Dujsik accepted the nomination. President McKendree let three calls for any additional nominations. There was none. Nominations were closed. Motion carried by voice vote 5 – 0.

- PAR. 15 President McKendree called for nominations for Board Secretary.
- PAR. 16 Motion made by President McKendree, seconded by Trustee Dujsik, to nominate Trustee Schneider for Board Secretary. Trustee Schneider accepted the nomination. President McKendree let three calls for any additional nominations. There was none. Nominations were closed. Motion carried by voice vote 5 – 0.
- PAR. 17 **OFFICERS' REPORTS:**
- PAR. 18 **PRESIDENT REPORT:** President McKendree again reminded other trustees that committee  
\*\* chairs need to be re-selected and that all trustees should be thinking about what committee they would like to chair. Trustees with a specific interest should inform President McKendree.
- PAR. 19 **VICE PRESIDENT:** No Report.
- PAR. 20 **SECRETARY:** No Report.
- PAR. 21 **TREASURER:** Trustee Dujsik presented the financial report dated June 2021 to place on file.
- PAR. 22 Motion made by President McKendree, seconded by Trustee Dujsik, to place on file the Treasurer's report dated June 2021, as presented. Motion carried by voice vote 5 – 0.
- PAR. 23 **FINANCE:** A list of invoices dated July 13, 2021 was presented for payment.
- PAR. 24 Trustee Buergel arrived at 3:32 pm.
- PAR. 25 Motion made by Trustee Dujsik, seconded by Trustee McLaughlin, to approve the payment of the July 13, 2021 invoices in the amount of \$224,482.29, as presented. Roll #1 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, McLaughlin, Schneider, and President McKendree. 'Nay' by Trustee Engelbrecht. Motion carried 5 – 1.
- PAR. 26 Director Cottonaro presented for approval the working budget for fiscal year 2021 – 2022.
- PAR. 27 Motion made by Trustee Dujsik, seconded by Trustee Buergel, to approve the working budget for fiscal year 2021 – 2022, as presented. Roll #2 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, Schneider and President McKendree. No 'Nays'. Motion carried 6 – 0.
- PAR. 28 **BUILDING & GROUNDS:** President McKendree set a date for the annual building walk-around on August 17, 2021, 3:30 pm. Ms. Regan will send reminders.
- PAR. 29 Director Cottonaro suggested purchasing a plaque insert for the frog instead of a large boulder in  
\*\* memory of Bob Olson. She will look into estimates and ways to have it anchored.
- PAR. 30 **POLICY:** No Report.
- PAR. 31 **BY-LAWS:** No Report.
- PAR. 32 **PUBLIC RELATIONS:** No Report.
- PAR. 33 **PERSONNEL:** Trustee Engelbrecht reported that an executive meeting was held on June 8, 2021 to discuss the Director's annual evaluation and that the evaluation has been completed and placed on file.

- PAR. 34 **TRUSTEE EDUCATION:** Trustee Dujsik reported on the upcoming Illinois Library Association's Annual Conference, October 12-14, 2021 and went on to say that the conference this year will be virtual. All Trustees are welcome to register for the trustee session and an early bird discount is available until September 13, 2021.
- PAR. 35 **INSURANCE:** No Report.
- PAR. 36 **MANAGERS REPORTS:** Department Manager reports were presented and placed on file.
- PAR. 37 **LIBRARY DIRECTOR'S REPORT:** Director Cottonaro presented her report and it was placed on file.
- PAR. 38 Director Cottonaro, along with the board confirmed the return to full normal hours starting September 7, 2021, including Sundays. Also the return of in-person indoor programming for the fall schedule and the return to Friday Night Specials with a tentative schedule of 4x annually.
- PAR. 39 Director Cottonaro presented for approval, a request for her leave from August 4, 2021 through November 8, 2021.
- PAR. 40 It was the consensus of the board to approve the leave.
- PAR. 41 Director Cottonaro mentioned that she is applying for a grant that will be used to purchase more hot spots (a wireless device allowing for free Wi-Fi access) for patron usage.
- PAR. 42 **UNFINISHED BUSINESS:** Interviews for persons interested in the vacant trustee seat  
\*\* will be set in the near future.
- PAR. 43 **NEW BUSINESS:** None.
- PAR. 44 **PUBLIC DISCUSSION:** None.
- PAR. 45 Motion made by Trustee Dujsik, seconded by Trustee McLaughlin, to adjourn the meeting At 4:50 pm. Motion carried by voice vote 6 - 0.

MARY JANE SCHNEIDER, SECRETARY

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APPROVED-AMENDED \_\_\_\_\_ DATE \_\_\_\_\_

\*\* Denotes follow-up required