

MINUTES  
ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
April 14, 2020

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:09 pm by President McKendree. Roll was called. Present were Trustees Dujsik, Engelbrecht, McLaughlin, Olson, Schneider and President McKendree. Absent was Trustee Buerger. A quorum was present. Ms. Cottonaro, Director; Ms. Regan, Business Manager; Ms. Pajor, Adult Services Manager; Ms. Malysa, Youth Services Manager; Ms. Leyva, Patron Services Manager and Ms. Mendoza, Marketing Associate were also in attendance. Several staff/public was in attendance.
- PAR. 2 Per Governor Pritzker's order to suspend provisions of the Illinois Open Meetings Act mandating in-person attendance and limiting remote attendance by elected officials, it does not mandate any specific behavior, however, he does encourages public bodies to postpone or provide the public with video, audio or telephone access for those meetings that can't be delayed.
- PAR. 3 The Alsip-Merrionette Park Public Library District provided to the public a Zoom meeting ID 269 705 262; a weblink, <https://zoom.us/j/269705262>; as well as a Zoom meeting phone number, 1-312-626-6799 on the library's website.
- PAR. 4 Due to the lack of an American flag, the Pledge of Allegiance was not recited.
- PAR. 5 **MINUTES:** The minutes of the March 10, 2020 regular board meeting were presented for disposition.
- PAR. 6 Motion made by Trustee Dujsik, seconded by Trustee McLaughlin, to accept the minutes of the March 10, 2020 regular board meeting, as presented. Motion carried by voice vote 6 – 0.
- PAR. 7 **ATTORNEY'S REPORT:** No Report.
- PAR. 8 **OFFICERS' REPORTS:**
- PAR. 9 **PRESIDENT REPORT:** Motion made by President McKendree, seconded by Trustee McLaughlin, to dispense with the President's, Vice-President's and Secretary's Reports and move directly to the Treasurer's Report. Motion carried by voice vote. 6 – 0.
- PAR. 10 **VICE PRESIDENT:** No Report.
- PAR. 11 **SECRETARY:** No Report.
- PAR. 12 **TREASURER:** Trustee Dujsik presented the financial report dated March 2020 for review and to be placed on file.
- PAR. 13 Motion made by President McKendree, seconded by Trustee Dujsik, to place on file the Treasurer's report dated March 2020, as presented. Motion carried by voice vote. 6 – 0.

- PAR. 14      **FINANCE:** A list of invoices dated April 14, 2020 was presented for payment.
- PAR. 15      Motion made by Trustee Dujsik, seconded by Trustee Olson, to approve the payment of the April 14, 2020 invoices in the amount of \$157,122.75, as presented. Roll #1 was called. Voting was 'Aye' by Trustee Dujsik, Engelbrecht, McLaughlin, Olson, Schneider and President McKendree. No 'Nays'. Motion carried 6 – 0.
- PAR. 16      **BUILDING & GROUNDS:** President McKendree again asked that the library's landscape shrubs not be rounded when trimmed, instead they should have a more natural look.
- PAR. 17      **POLICY** No Report.
- PAR. 18      **BY-LAWS:** No Report.
- PAR. 19      **PUBLIC RELATIONS:** No Report.
- PAR. 20      **PERSONNEL:** Trustee Engelbrecht asked all trustees to send by either email or paper, their evaluations of the Director to him by April 30, 2020.
- PAR. 21      **TRUSTEE EDUCATION:** No Report.
- PAR. 22      **INSURANCE:** No Report.
- PAR. 23      **MANAGERS REPORT:** Department Manager reports were presented.
- PAR. 24      **LIBRARY DIRECTOR'S REPORT:** Director Cottonaro presented her report and said report is attached to these minutes.
- PAR. 25      **UNFINISHED BUSINESS:** None.
- PAR. 26      **NEW BUSINESS:** None.
- PAR. 27      **PUBLIC DISCUSSION:** None.
- PAR. 28      Motion made by Trustee Engelbrecht, seconded by Trustee Olson, to adjourn the meeting at 3:35 pm. Motion carried by voice vote 6 - 0.

MARY JANE SCHNEIDER, SECRETARY

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 ALSIP-MERRIONETTE PARK  
 PUBLIC LIBRARY DISTRICT  
 BOARD OF TRUSTEES  
 APPROVED-AMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
 \*\* Denotes follow-up required