

MINUTES
ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
May 12, 2020

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:00 pm by President McKendree. Roll was called. Present were Trustees Dujsik, McLaughlin, Olson, Schneider and President McKendree. Absent was Trustee Buerger and Engelbrecht. A quorum was present. Ms. Cottonaro, Director; Ms. Regan, Business Manager; Ms. Pajor, Adult Services Manager; Ms. Malysa, Youth Services Manager; Ms. Leyva, Patron Services Manager and Ms. Mendoza, Marketing Associate were also in attendance. Several staff/public was in attendance.
- PAR. 2 Per Governor Pritzker’s order to suspend provisions of the Illinois Open Meetings Act mandating in-person attendance and limiting remote attendance by elected officials, it does not mandate any specific behavior, however, he does encourages public bodies to postpone or provide the public with video, audio or telephone access for those meetings that can’t be delayed.
- PAR. 3 The Alsip-Merrionette Park Public Library District provided to the public a Zoom meeting ID 879 5362 4715; a weblink, <https://zoom.us/j/87953624715>; as well as a Zoom meeting phone number, 1-312-626-6799 on the library’s website.
- PAR. 4 Due to the lack of an American flag, the Pledge of Allegiance was not recited.
- PAR. 5 **MINUTES:** The minutes of the April 14, 2020 regular board meeting were presented for disposition.
- PAR. 6 Motion made by Trustee Olson, seconded by Trustee Dujsik, to accept the minutes of the April 14, 2020 regular board meeting, as presented. Motion carried by voice vote 5 – 0.
- PAR. 7 **ATTORNEY’S REPORT:** Director Cottonaro presented the Levy Edit Report received from the library’s attorney for trustees to review.
- PAR. 8 **OFFICERS’ REPORTS:**
- PAR. 9 **PRESIDENT REPORT:** No Report.
- PAR. 10 **VICE PRESIDENT:** No Report.
- PAR. 11 **SECRETARY:** No Report.
- PAR. 12 **TREASURER:** Trustee Dujsik presented the financial report dated April 2020 for review and to be placed on file.
- PAR. 13 Motion made by Trustee Dujsik, seconded by Trustee Schneider, to place on file the Treasurer’s report dated April 2020, as presented. Motion carried by voice vote. 5 – 0.

- PAR. 14 **FINANCE:** A list of invoices dated May 12, 2020 was presented for payment.
- PAR. 15 Motion made by Trustee Dujsik, seconded by President McKendree, to approve the payment of the May 12, 2020 invoices in the amount of \$150,622.59, as presented. Roll #1 was called. Voting was ‘Aye’ by Trustee Dujsik, McLaughlin, Olson, Schneider and President McKendree. No ‘Nays’. Motion carried 5 – 0.
- PAR. 16 **BUILDING & GROUNDS:** President McKendree commented that the landscaping in the front of the library looks beautiful.
- PAR. 17 **POLICY** No Report. Received
- PAR. 18 **BY-LAWS:** Trustee McLaughlin reported she is still working through reviewing the bylaws.
- PAR. 19 **PUBLIC RELATIONS:** No Report.
- PAR. 20 **PERSONNEL:** No Report.
- PAR. 21 **TRUSTEE EDUCATION:** No Report.
- PAR. 22 **INSURANCE:** No Report.
- PAR. 23 **MANAGERS REPORT:** Department Manager reports were presented.
- PAR. 24 **LIBRARY DIRECTOR’S REPORT:** Director Cottonaro presented her report.
- PAR. 25 Director Cottonaro presented and discussed a Covid-19 library building reopening phased plan. She also reported on current virtual services now offered to the library’s patrons.
- PAR. 26 **UNFINISHED BUSINESS:** None.
- PAR. 27 **NEW BUSINESS:** None.
- PAR. 28 **PUBLIC DISCUSSION:** None.
- PAR. 29 Motion made by Trustee Olson, seconded by Trustee McLaughlin, to adjourn the meeting at 3:48 pm. Motion carried by voice vote 5 - 0.

MARY JANE SCHNEIDER, SECRETARY

 ALSIP-MERRIONETTE PARK
 PUBLIC LIBRARY DISTRICT
 BOARD OF TRUSTEES
 APPROVED-AMENDED _____ DATE _____
 ** Denotes follow-up required