

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MINUTES

June 14, 2022

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:01 pm by Vice President McLaughlin. Roll was called. Present were Trustees Buergel, Schneider and Vice President McLaughlin. Absent were Trustee Engelbrecht and President McKendree. A quorum was present. Director Cottonaro, Ms. Regan, Business Manager; Ms. Malysa, Youth Services Manager; Ms. Pajor, Adult Services Manager; and Ms. Leyva, Patron Services Manager; were also in attendance. No public.
- PAR. 2 The Pledge of Allegiance was recited.
- PAR. 3 **MINUTES:** Motion made by Vice President McLaughlin, seconded by Trustee Buergel, to accept and place on file the minutes of the May 10, 2022 committee of the whole board meeting, as presented. Motion carried by voice vote 3 – 0.
- PAR. 4 Motion made by Trustee Buergel, seconded by Vice President McLaughlin, to accept and place on file the minutes of the May 10, 2022 regular board meeting, as presented. Motion carried by voice vote 3 – 0.
- PAR. 5 Motion made by Trustee Buergel, seconded by Vice President McLaughlin, to accept and place on file the minutes of the May 17, 2022 special board meeting, as presented. Motion carried by voice vote 3 – 0.
- PAR. 6 **ATTORNEY’S REPORT:** No Report.
- PAR. 7 **OFFICERS’ REPORTS:**
- PAR. 8 **PRESIDENT REPORT:** No Report.
- PAR. 9 **VICE PRESIDENT:** No Report.
- PAR. 10 **SECRETARY:** No Report.
- PAR. 11 **TREASURER:** The financial report dated May 2022 was presented to place on file.
- PAR. 12 Motion made by Vice President McLaughlin, seconded by Trustees Buergel and Schneider, to place on file the Treasurer’s report dated May 2022, as presented. Roll #1 was called. Voting was ‘Aye’ by Trustee Buergel, Schneider and Vice President McLaughlin. No ‘Nays’. Motion carried 3 – 0.
- PAR. 13 **FINANCE:** A list of invoices dated June 14, 2022 was presented for payment.
- PAR. 14 Motion made by Vice President McLaughlin, seconded by Trustee Buergel, to approve the payment of the June 14, 2022 invoices in the amount of \$206,107,98, as presented. Roll #2 was called. Voting was ‘Aye’ by Trustee Buergel, Schneider and Vice President McLaughlin. No ‘Nays’. Motion carried 3 – 0.

- PAR. 15
** **BUILDING & GROUNDS:** Trustee Buerger said she will contact Director Cottonaro to set a Building and Grounds Committee meeting to discuss several building issues.
- PAR. 16 **POLICY:** No Report.
- PAR. 17 **BY-LAWS:** No Report.
- PAR. 18 **PUBLIC RELATIONS:** No Report.
- PAR. 19 **PERSONNEL:** No Report.
- PAR. 20
** **TRUSTEE EDUCATION:** Vice President McLaughlin stated that the vacant trustee seats should be filled as soon as possible.
- PAR. 21 **INSURANCE:** No Report.
- PAR. 22 **MANAGERS REPORTS:** Vice President McLaughlin thanked all Managers for their reports and the reports were placed on file.
- PAR. 23 **LIBRARY DIRECTOR'S REPORT:** Director's report was placed on file. Most items were discussed.
- PAR. 24 Vice President McLaughlin stated the library's Summer Reading start-up looked like it went great and that all departments appeared very busy.
- PAR. 25 Director Cottonaro replied that it's been very busy inside the library recently.
- PAR. 26
** Director Cottonaro stated that she would like a Board of Trustee session set to discuss the library's Strategic Plan.
- PAR. 27 Director Cottonaro also reported that the library will be partnering with the Village of Alsip and Alsip Park District on the Fall Flannel Festival by sponsoring a petting zoo and pony rides.
- PAR. 28 Director Cottonaro went on to report that the transitioning to the newly appointed Treasurer Interim has been completed.
- PAR. 29
** Director Cottonaro said the half-day format for the staff in-service was very successful and that she would like to continue with half-day meetings and is requesting the next one be held on Friday, September 23, 2022 from 9:00am to 1:00pm.
- PAR. 30 Director Cottonaro informed the board that a sink hole appeared in the library's parking lot and Roy Erickson was able to repair it within a day of being notified. She also reported that the 5 year load test was done on both elevators and it won't need to be done again until 2027.
- PAR. 31
** Director Cottonaro reported meeting with department managers to discuss the budget for fiscal year 2022 – 2023 and would like a brief meeting with the board to approve the numbers for the working budget. A special meeting was set for 2:00 pm on July 12 immediately prior to the regular board meeting.
- PAR. 32 **UNFINISHED BUSINESS:** None
- PAR. 33 **NEW BUSINESS:** Director Cottonaro presented for approval the Non-Resident Card Policy.

PAR. 34 Motion made by Vice President McLaughlin, seconded by Trustee Buerger, to approve the Non-Resident Card Policy, as presented. Roll #3 was called. Voting was 'Aye' by Trustee Buerger, Schneider and Vice President McLaughlin. No 'Nays'. Motion carried 3 – 0.

PAR. 35 **PUBLIC DISCUSSION:** None.

PAR. 36 Motion made by Vice President McLaughlin, seconded by Trustee Schneider, to adjourn the meeting at 3:24 pm. Motion carried by voice vote 3 - 0.

MARY JANE SCHNEIDER, SECRETARY

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APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required