

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES

REGULAR BOARD MINUTES

June 9, 2020

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:08 pm by President McKendree. Roll was called. Present were Trustees Dujsik, Engelbrecht, McLaughlin, Olson, and Schneider. Absent was Trustee Buerger. A quorum was present. Director Cottonaro was present. No public was in attendance.
- PAR. 2 Per Governor Pritzker's order to suspend provisions of the Illinois Open Meetings Act mandating in-person attendance and limiting remote attendance by elected officials, it does not mandate any specific behavior, however, he does encourages public bodies to postpone or provide the public with video, audio or telephone access for those meetings that can't be delayed.
- PAR. 3 The Alsip-Merrionette Park Public Library District provided to the public a Zoom meeting ID 892 3470 5725; a weblink, <https://us02web.zoom.us/j/89234705725?pwd;> as well as a Zoom meeting phone number, 1-312-626-6799 on the library's website.
- PAR. 4 The Pledge of Allegiance was recited.
- PAR. 5 **MINUTES:** The minutes of the May 12, 2020 regular board meeting were presented for disposition.
- PAR. 6 Motion made by Trustee Olson, seconded by Trustee Dujsik, to accept and place on file the minutes of the May 12, 2020 regular board meeting. Motion carried by voice vote 6 – 0.
- PAR. 7 **ATTORNEY'S REPORT:** No report
- PAR. 8 **OFFICERS' REPORTS:**
- PAR. 9 **PRESIDENT REPORT:** President McKendree reported that the beautiful tulips around the sign had disappeared and been replaced with small annuals. She stressed that perennial bulbs like tulips should be allowed to die back or be cut back no more than half to feed the bulbs for the next year. Proper planning of the spring garden, the tulips could be overplanted with later-blooming perennials such as Knockout Roses or (Happy Returns, Stella D'oro) repeat blooming day lilies, or hydrangeas, all of which would perk up as the tulips were declining. It was the consensus of the board that no flowers should be removed by Roy's Lawn Care without specific instructions from staff and approval of the board.
- PAR. 10 **VICE PRESIDENT:** No Report
- PAR. 11 **SECRETARY:** A brief discussion about Facebook comments inquiring as to when the Library would resume regular services ensued. President McKendree read aloud a supportive comment from a resident and patron.
- PAR. 12 **TREASURER:** Trustee Dujsik presented the financial report dated May 2020 for approval and to be placed on file.
- PAR. 13 Motion made by President McKendree, seconded by Trustee Dujsik, to place on file the Treasurer's report dated May 2020, as presented. Motion carried by voice vote 6 – 0.
- PAR. 14 **FINANCE:** A list of invoices dated June 2020 was presented for payment.
- PAR. 15 Motion made by Trustee Dujsik, seconded by Trustee McLaughlin, to approve the payment of the June 2020 invoices in the amount of \$123,809.40, as presented. Roll #1 was called. Voting was 'Aye' by Trustee Dujsik, Engelbrecht, McLaughlin, Olson, Schneider, and President McKendree. No 'Nays'. Motion carried. 6 – 0.

- PAR. 16 Director Cottonaro presented three late bills from: Murphy Miller, ProQuest, and Record Information Services totaling \$4,639.50. Motion made by Trustee Schneider, seconded by Trustee Olson, to approve the payment of the late bills in the amount of \$4,639.50, as presented. Roll #2 was called. Voting was 'Aye' by Trustee Dujsik, Engelbrecht, McLaughlin, Olson, Schneider, and President McKendree. No 'Nays'. Motion carried. 6 – 0.
- PAR. 17 A joint Finance and Personnel Meeting (Committee of the Whole) was scheduled for June 23, 2020 at 3 pm to discuss the salary schedule for FY 2021, staff salary increases for the year, and the minimum wage legislation repercussions on this year's budget.
- PAR. 18 **MANAGERS REPORTS:** President McKendree requested the reports reflect as much data reflecting virtual library services usage as possible. Director Cottonaro pointed to the Adult Services Department counts for virtual program attendance as an example of ways departments are tracking attendance, and said she would relay that the Board finds this kind of information helpful to the managers.
- PAR. 19 President McKendree requested more genealogy programs, stating that there is an interest in that.
- PAR. 20 Director Cottonaro discussed the procedures and plans for Curbside and Home Delivery Services, both scheduled to start on Monday, June 15, 2020.
- PAR. 21 There was a discussion about adding additional public services, including public computer usage by appointment and public restroom availability. It was the consensus of the Board that the topic of allowing patrons in the building for additional services will be addressed at the July 14, 2020 regular board meeting.
- PAR. 22 Having no further business come before the Board, the motion to adjourn was made at 4:29 by Trustee Dujsik, seconded by Trustee McLaughlin. Motion carried by voice vote 6-0.

MARY JANE SCHNEIDER, SECRETARY

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APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required