

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MINUTES  
September 14, 2021

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:15 pm by President McKendree. Roll was called. Present were Trustees Buergel, Engelbrecht, Schneider, and President McKendree. Absent was Trustee Dujsik and Trustee McLaughlin A quorum was present. Attorney Perlman, Ms. Regan, Business Manager; Ms. Pajor, Adult Services Manager; Ms. Malysa, Youth Services Manager, Mr. Cyganiewicz, Maintenance Mechanic were also in attendance. No public.
- PAR. 2 The Pledge of Allegiance was recited.
- PAR. 3 **MINUTES:** Motion made by Trustee Buergel, seconded by President McKendree, to accept and place on file the minutes of the August 10, 2021 regular board meeting, as presented. Motion carried by voice vote 4 – 0.
- PAR. 4 **ATTORNEY’S REPORT:** Attorney Perlman presented for approval, Ordinance No. 21-9-1: *An Ordinance Providing for a Budget and Appropriations for the Fiscal Year Beginning on July 1, 2021 and Ending on June 30, 2022 for the Alsip-Merrionette Park Public Library District*, in its final form and reported a notice had been published for 30 days according to the law regarding the public hearing for today, September 14, 2021.
- PAR. 5 President McKendree called to order the public hearing at 3:16 pm concerning the Budget and Appropriations for Fiscal Year 2021 – 2022.
- PAR. 6 Hearing no questions or objections from the public, President McKendree closed the public hearing at 3:17 pm.
- PAR. 7 Motion made by President McKendree, seconded by Trustee Buergel, to accept Ordinance No. 21-9-1: *An Ordinance Providing for a Budget and Appropriations for the Fiscal Year Beginning on July 1, 2021 and Ending on June 30, 2022 for the Alsip-Merrionette Park Public Library District*, in its final form, as presented. Roll #1 was called. Voting was ‘Aye’ by Trustee Buergel, Engelbrecht, Schneider and President McKendree. No ‘Nays’. Motion carried 4 – 0.
- PAR. 8 **APPOINTMENT OF COMMITTEE CHAIRS:** President McKendree partially appointed Committee Chairs:  
Finance-Chair Trustee Dujsik/Trustee Engelbrecht  
Building and Grounds-Chair Trustee Buergel/Trustee Schneider  
Policy-Chair Trustee Schneider/***Open***  
By-Laws-Chair Trustee McLaughlin/***Open***  
Public Relations-***Open/Open***  
Personnel-Chair Trustee Engelbrecht/***Open***  
Trustee Education-Chair Trustee Dujsik/***Open***  
Insurance-***Open/Open***

- PAR. 9            President McKendree encouraged all trustees to contact her regarding filling the above *Open*  
\*\*                committee spots.
- PAR. 10           **OFFICERS' REPORTS:**
- PAR. 11           **PRESIDENT REPORT:**
- PAR. 12           **VICE PRESIDENT:** No Report.
- PAR. 13           **SECRETARY:** No Report.
- PAR. 14           **TREASURER:** Ms. Regan presented the financial report dated August 2021 to place on file.
- PAR. 15           Motion made by Trustee Schneider, seconded by Trustee Buergel, to place on file the Treasurer's  
report dated August 2021, as presented. Motion carried by voice vote 4 – 0.
- PAR. 16           **FINANCE:** A list of invoices dated September 14, 2021 was presented for payment.
- PAR. 17           Motion made by Trustee Buergel, seconded by Trustee Engelbrecht, to approve the payment of  
the September 14, 2021 invoices in the amount of \$163,331.28, as presented. Roll #2 was called.  
Voting was 'Aye' by Trustee Buergel, Engelbrecht, Schneider, and President McKendree. No  
'Nays'. Motion carried 4 – 0.
- PAR. 18           **BUILDING & GROUNDS:** No Report.
- PAR. 19           **POLICY:** No Report.
- PAR. 20           **BY-LAWS:** No Report.
- PAR. 21           **PUBLIC RELATIONS:** No Report.
- PAR. 22           **PERSONNEL:** No Report.
- PAR. 23           **TRUSTEE EDUCATION:** No Report.
- PAR. 24           **INSURANCE:** No Report.
- PAR. 25           **MANAGERS REPORTS:** Department Manager reports were presented and placed on file.
- PAR. 26           **BUSINESS MANAGER'S REPORT:** Business Manager Ms. Regan presented her report and it  
was placed on file.
- PAR. 27           **UNFINISHED BUSINESS:** President McKendree suggested contacting the Alsip Park District  
for information on their telephone system.
- PAR. 28           **NEW BUSINESS:** Ms. Regan presented insurance quotes for board review and approval.

- PAR. 29 Motion made by President McKendree, seconded by Trustee Buergel, to accept the proposal from Hartford Ins. subject to the approval of Attorney Perlman. Roll #5 was called. Voting was ‘Aye’ by Trustee Buergel, Engelbrecht, Schneider, and President McKendree. No ‘Nays’. Motion carried 4 – 0.
- PAR. 30 Ms. Regan presented proposals to repair concrete near the front entrance of the library.
- PAR. 31 It was the consensus of the board to table the decision until the next regular board meeting on October 12, 2021.
- PAR. 32 Ms. Regan asked for board approval to close the library on Sunday, December 26, 2021 and Sunday, January 2, 2022.
- PAR. 33 Motion made by President McKendree, seconded by Trustee Buergel, to approve closing the library on Sunday, December 26, 2021 and January 2, 2022, these two days will be non-paid days off.
- PAR. 34 **PUBLIC DISCUSSION:** None.
- PAR. 35 Motion made by Trustee Buergel, seconded by Trustee Schneider, to adjourn the meeting At 4:06 pm. Motion carried by voice vote 4 - 0.

MARY JANE SCHNEIDER, SECRETARY

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PUBLIC LIBRARY DISTRICT  
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APPROVED-AMENDED\_\_\_\_\_ DATE\_\_\_\_\_

\*\* Denotes follow-up required