

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES

REGULAR BOARD MINUTES

October 13, 2020

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:10 pm by President McKendree. Roll was called. Present were Trustees Buergel, Dujsik, Engelbrecht, Olson, Schneider and President McKendree. Absent was Trustee McLaughlin. A quorum was present. Director Cottonaro; Ms. Regan, Business Manager; Ms. Malysa, Youth Services Manager; Ms. Pajor, Adult Services Manager; Ms. Leyva, Patron Services Manager and Attorney Perlman were present. Several public staff also attended.
- PAR. 2 Per Governor Pritzker's order to suspend provisions of the Illinois Open Meetings Act mandating in-person attendance and limiting remote attendance by elected officials, it does not mandate any specific behavior, however, he does encourages public bodies to postpone or provide the public with video, audio or telephone access for those meetings that can't be delayed.
- PAR. 3 The Alsip-Merrionette Park Public Library District provided to the public a Zoom meeting ID 844 5744 6426; a web link, <https://us02web.zoom.us/j/84457446426?pwd=>; as well as a Zoom meeting phone number, 1-312-626-6799 on the library's website.
- PAR. 4 The Pledge of Allegiance was recited.
- PAR. 5 **MINUTES:** Motion made by President McKendree, seconded by Trustee Dujsik, to accept and place on file the minutes of the September 8, 2020 Budget and Appropriation meeting, as presented. Motion carried by voice vote 6 – 0.
- PAR. 6 Motion made by Trustee Dujsik, seconded by Trustee Olson, to accept and place on file the minutes of the September 8, 2020 regular board meeting, as presented. Motion carried by voice vote 6 – 0.
- PAR. 7 Motion made by President McKendree, seconded by Trustee Olson, to accept and place on file the executive minutes of September 8, 2020, as corrected. Motion carried by voice vote 6 – 0.
- PAR. 8 Trustee McLaughlin arrived at 3:18 pm.
- PAR. 9 **ATTORNEY'S REPORT:** Attorney Perlman presented for approval, Ordinance No. 20-10-2, *AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR CORPORATE AND OTHER PURPOSES IN THE ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.*
- PAR. 10 Motion made by Trustee Dujsik, seconded by Trustee Buergel, to approve Ordinance No. 20-10-2, *AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR CORPORATE AND OTHER PURPOSES IN THE ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021* Roll #1 was called. Voting was 'Aye' by Trustee Buergel, Dujsik,

Engelbrecht, McLaughlin, Olson, Schneider and President McKendree. No 'Nays'. Motion carried 7 – 0.

- PAR. 11 Attorney Perlman presented for approval, Resolution No. 20-10-R-2, *A RESOLUTION OF THE ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT APPROVING AN INTERGOVERNMENTAL AND SUB-RECIPIENT AGREEMENT WITH THE COUNTY OF COOK, ILLINOIS FOR CORONAVIRUS RELIEF FUNDS IN THE ALLOCATION AMOUNT OF \$5,000.00.*
- PAR. 12 Motion made by President McKendree, seconded by Trustee Schneider, to approve Resolution No. 20-10-R-2, *A RESOLUTION OF THE ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT APPROVING AN INTERGOVERNMENTAL AND SUB-RECIPIENT AGREEMENT WITH THE COUNTY OF COOK, ILLINOIS FOR CORONAVIRUS RELIEF FUNDS IN THE ALLOCATION AMOUNT OF \$5,000.00*, as corrected, page 1, section 2, second line ~~“14th day of January”~~ should read 13th day of October. Roll #2 was called. Voting was ‘Aye’ by Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, Olson, Schneider and President McKendree. No ‘Nays’. Motion carried 7 – 0.
- PAR. 13 **OFFICERS’ REPORTS:**
- PAR. 14 **PRESIDENT REPORT:** No Report.
- PAR. 15 **VICE PRESIDENT:** No Report
- PAR. 16 **SECRETARY:** No Report.
- PAR. 17 **TREASURER:** Trustee Dujsik presented the financial report dated September 2020 to place on file.
- PAR. 18 Motion made by Trustee Dujsik, seconded by Trustee Buergel, to place on file the Treasurer’s report dated September 2020, as presented. Motion carried by voice vote 7 – 0.
- PAR. 19 **FINANCE:** A list of invoices dated October 13, 2020 was presented for payment.
- PAR. 20 Motion made by Trustee Dujsik, seconded by Trustee Olson, to approve the payment of the October 13, 2020 invoices in the amount of \$208,736.75, as presented. Roll #3 was called. Voting was ‘Aye’ by Trustee Buergel, Dujsik, Engelbrecht, McLaughlin, Olson, Schneider, and President McKendree. No ‘Nays’. Motion carried 7 – 0.
- PAR. 21 **BUILDING & GROUNDS:** No Report.
- PAR. 22 **POLICY:** No Report.
- PAR. 23 **BY-LAWS:** No Report.
- PAR. 24 **PERSONNEL:** No Report.
- PAR. 25 **TRUSTEE EDUCATION:** No Report.
- PAR. 26 **INSURANCE:** No Report.
- PAR. 27 **MANAGERS REPORTS:** Department Manager reports were presented for board review and placed on file.
- PAR. 28 Trustee McLaughlin commended staff on offering patrons several services.

- PAR. 29 President McKendree commented that she appreciates that patrons can go back and view past programs. She also likes how the current newsletter looks.
- PAR. 30 **LIBRARY DIRECTOR'S REPORT:** Director Cottonaro presented her report and it was placed on file.
- PAR. 31 Director Cottonaro informed the board that representatives from MultiStack, Murphy Miller and Delta were at the library on September 15 and 16 and completed a comprehensive evaluation of our multistack system, multiple issues were discovered and resolved. The most significant issue was a worn out control panel, an estimate for a new control panel is included in this board packet.
- PAR. 32 Director Cottonaro reported that patrons are thrilled to be back in the building and said it has been steady but slow. She went on to report that staff is regularly wiping down machines and high touch areas, all hand dryers have been disabled and paper towels are now available.
- PAR. 33 Director Cottonaro also stated that the annual audit is wrapping up and all trustees should be expecting their annual letters from the auditors.
- PAR. 34 **UNFINISHED BUSINESS:** None.
- PAR. 35 **NEW BUSINESS:** Director Cottonaro presented for approval an estimate from Midwest Applied Solutions, Inc. for a pCO3 large control board with PGD0 display for the multistack unit.
- PAR. 36 Motion made by Trustee Olson, seconded by Trustee Schneider, to approve the purchase of a pCO3 large control board with PGD0 display for the multistack unit in the amount of \$1,572.83, as presented. Roll #4 was called. Voting was 'Aye' by Trustee Buerger, Dujsik, Engelbrecht, McLaughlin, Olson, Schneider, and President McKendree. No 'Nays'. Motion carried 7 – 0.
- PAR. 37 Director Cottonaro presented a proposal from Roy Erikson Outdoor Maintenance for snow removal from November 2020 through March 2021.
- PAR. 38 Motion made by Trustee Olson, seconded by President McKendree, to approve the proposal from Roy Erikson Outdoor Maintenance for snow removal from November 2020 through March 2021, as presented. Roll #5 was called. Voting was 'Aye' by Trustee Buerger, Dujsik, Engelbrecht, McLaughlin, Olson, Schneider, and President McKendree. No 'Nays'. Motion carried 7 – 0.
- PAR. 39 **PUBLIC DISCUSSION:** None.
- PAR. 40 Having no further business come before the Board, the motion to adjourn was made at 4:05 by Trustee Dujsik, seconded by Trustee Buerger. Motion carried by voice vote 7 - 0.

MARY JANE SCHNEIDER, SECRETARY

ALSIP-MERRIONETTE PARK
 PUBLIC LIBRARY DISTRICT
 BOARD OF TRUSTEES
 APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required