

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MINUTES
October 10, 2023

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 5:13 pm by President McKendree. Roll was called. Present were Trustees Buergel, Dujsik, Leyva, McLaughlin, Opila, Schneider and President McKendree. A quorum was present. Ms. Cottonaro, Director; Ms. Malysa, Youth Services Manager; Ms. Navabi, Adult Services Manager and Ms. Mendoza, Marketing Associate were in attendance. No public was in attendance.
- PAR. 2 The Pledge of Allegiance was recited.
- PAR. 3 Mr. Michael Quinn from Republic Bank introduced himself to the Board and spoke on Republic Bank.
- PAR. 4 **MINUTES:** Motion made by Trustee Opila, seconded by Trustee Buergel, to accept and place on file the minutes of the September 12, 2023, regular board meeting, as presented. Motion carried by voice vote 7 – 0.
- PAR. 5 **ATTORNEY’S REPORT:** All trustees were provided with a copy of the Preliminary Agency Tax Rate Report for Tax Year 2022 to review.
- PAR. 6 **OFFICERS’ REPORTS:**
- PAR. 7 **PRESIDENT REPORT:** No Report.
- PAR. 8 **VICE PRESIDENT:** No Report.
- PAR. 9 **SECRETARY:** No Report.
- PAR. 10 **TREASURER:** The financial report for September 2023 was presented for approval and to be placed on file.
- PAR. 11 Motion made by Trustee Opila, seconded by Trustee Buergel, to place on file the financial report for September 2023, as presented. Motion carried by voice vote 7 – 0.
- PAR. 12 **FINANCE:** A list of invoices dated October 10, 2023, was presented for payment.
- PAR. 13 Motion made by Trustee Opila, seconded by Trustee McLaughlin, to approve the payment of the October 10, 2023, invoices in the amount of \$220,071.67, as presented. Roll #1 was called. Voting was ‘Aye’ by Trustee Buergel, Dujsik, Leyva, Opila, McLaughlin, Schneider, and President McKendree. No ‘Nays’. Motion carried 7 – 0.
- PAR. 14 **BUILDING & GROUNDS:** Trustee Buergel followed up on comments about the building’s tuckpointing.
- PAR. 15 Director Cottonaro noted the assessment said there were no issues with tuckpointing.
- PAR. 16 **POLICY:** A lively discussion ensued regarding offering paid parental leave for all staff. No motion was made.
- PAR. 17 **BY-LAWS:** Director Cottonaro would like to discuss a public comment policy.

- PAR. 18 **PUBLIC RELATIONS:** No Report.
- PAR. 19 **PERSONNEL:** No Report.
- PAR. 20 **TRUSTEE EDUCATION:** No Report.
- PAR. 21 **INSURANCE:** No Report.
- PAR. 22 **MANAGERS REPORTS:** Manager's reports were presented and placed on file.
- PAR. 23 **LIBRARY DIRECTOR'S REPORT:** Director's report was placed on file. Most items were previously discussed.
- PAR. 24 Director Cottonaro reported that the library staff was very appreciative to learn that the board was in support of the changes regarding library benefits.
- PAR. 25 Director Cottonaro informed the board that she attended two webinars on dealing with bomb threats in libraries. She went on to say that working with local law enforcement and treating all threats as viable is the general advice given.
- PAR. 26 Director Cottonaro reported that there was a great turnout for the Friday Night Special Fest, as well as the Fall Flannel Fest. She also stated that she attended a meeting where plans were made for next year's festival on September 21, 2024.
- PAR. 27 Director Cottonaro stated that the library will be participating in Alsip Park District's and Merrionette Park's Trunk or Treat this year.
- PAR. 28 **UNFINISHED BUSINESS:** No Report.
- PAR. 29 **NEW BUSINESS:** Director Cottonaro asked for approval of the snow removal contract with Roy Erikson Outdoor Maintenance for the 2023-2024 season.
- PAR. 30 Motion made by Trustee Buergel, seconded by Trustee McLaughin, to accept the contract from Roy Erikson Outdoor Maintenance for snow removal for the 2023-2024 season, as presented. Roll #2 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Leyva, Opila, McLaughlin, Schneider, and President McKendree. No 'Nays'. Motion carried 7 – 0.
- PAR. 31 Director Cottonaro supplied the board with costs for a holiday luncheon for all staff.
- PAR. 32 No motion was made.
- PAR. 33 **PUBLIC DISCUSSION:** None.
- PAR. 34 Motion made by Trustee Dujsik, seconded by Trustee Buergel, to adjourn the meeting at 5:54 pm. Motion carried by voice vote 7 - 0.

MARY JANE SCHNEIDER, SECRETARY

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APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required