

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES

REGULAR BOARD MINUTES

November 10, 2020

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:03 pm by President McKendree. Roll was called. Present were Trustees Buergel, Dujsik, Engelbrecht, Olson, Schneider and President McKendree. Absent was Trustee McLaughlin. A quorum was present. Director Cottonaro; Ms. Regan, Business Manager; Ms. Malysa, Youth Services Manager; and Ms. Leyva, Patron Services Manager. Several public staff also attended.
- PAR. 2 Per Governor Pritzker's order to suspend provisions of the Illinois Open Meetings Act mandating in-person attendance and limiting remote attendance by elected officials, it does not mandate any specific behavior, however, he does encourages public bodies to postpone or provide the public with video, audio or telephone access for those meetings that can't be delayed.
- PAR. 3 The Alsip-Merrionette Park Public Library District provided to the public a Zoom meeting ID 881 0313 1593; a web link, <https://us02web.zoom.us/j/88103131593?pwd>; as well as a Zoom meeting phone number, 1-312-626-6799 on the library's website.
- PAR. 4 The Pledge of Allegiance was recited.
- PAR. 5 **MINUTES:** Motion made by Trustee Dujsik, seconded by Trustee Buergel, to accept and place on file the minutes of the October 13, 2020 regular board meeting, as presented. Motion carried by voice vote 6 – 0.
- PAR. 6 **ATTORNEY'S REPORT:** No Report.
- PAR. 7 **OFFICERS' REPORTS:**
- PAR. 8 **PRESIDENT REPORT:** No Report.
- PAR. 9 **VICE PRESIDENT:** No Report
- PAR. 10 **SECRETARY:** No Report.
- PAR. 11 **TREASURER:** Trustee Dujsik presented the financial report dated October 2020 to place on file.
- PAR. 12 Motion made by Trustee Dujsik, seconded by Trustee Schneider, to place on file the Treasurer's report dated October 2020, as presented. Motion carried by voice vote 6 – 0.
- PAR. 13 **FINANCE:** A list of invoices dated November 10, 2020 was presented for payment.
- PAR. 14 Motion made by Trustee Dujsik, seconded by Trustee Olson, to approve the payment of the November 10, 2020 invoices in the amount of \$161,780.82, as presented. Roll #1 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Engelbrecht, Olson, Schneider, and President McKendree. No 'Nays'. Motion carried 6 – 0.
- PAR. 15 **BUILDING & GROUNDS:** No Report.

- PAR. 16 **POLICY:** No Report.
- PAR. 17 **BY-LAWS:** No Report.
- PAR. 18 **PUBLIC RELATIONS:** No Report
- PAR. 19 **PERSONNEL:** No Report.
- PAR. 20 **TRUSTEE EDUCATION:** No Report.
- PAR. 21 **INSURANCE:** No Report.
- PAR. 22 **MANAGERS REPORTS:** Department Manager reports were presented for board review and placed on file.
- PAR. 23 **LIBRARY DIRECTOR'S REPORT:** Director Cottonaro presented her report and it was placed on file.
- PAR. 24 Director Cottonaro informed the board that the board approved control panel for the Multistack has been ordered and will be installed once it is programmed.
- PAR. 25 Director Cottonaro reported that services have been slowly picking up and the library's curbside service has a high usage. She again assured the board that staff is regularly wiping down machines and high touch areas, and all electric hand dryers have been disabled with paper towels now in use.
- PAR. 26 Director Cottonaro suggested extending our Sunday closures through the end of the fiscal year. It was the consensus of the board to revisit this decision at each regular monthly board meeting.
- PAR. 27 Director Cottonaro stated that given the unprecedented nature of so much of this year, asked for approval to close the library to the public from December 24, 2020 through January 1, 2021, she went on to say that this week is historically slow and anticipates it being even slower this year.
- PAR. 28 Motion made by President McKendree, seconded by Trustee Engelbrecht, to approve closing the library to the public from December 24, 2020 through January 1, 2021, adding that these days will be unpaid. Library paid holiday days will still be in effect and staff will be eligible to use banked time per library policy or make up the hours. Roll #2 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Engelbrecht, Olson, Schneider, and President McKendree. No 'Nays'. Motion carried 6 – 0
- PAR. 29 **UNFINISHED BUSINESS:** None.
- PAR. 30 **NEW BUSINESS:** None.
- PAR. 31 **PUBLIC DISCUSSION:** None.
- PAR. 32 Having no further business come before the Board, the motion to adjourn was made at 3:46 pm by Trustee Buergel, seconded by Trustee Dujsik. Motion carried by voice vote 6 - 0.

MARY JANE SCHNEIDER, SECRETARY

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APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required