

ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MINUTE
November 8, 2022

- PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 3:04 pm by President McKendree. Roll was called. Present were Trustees Buergel, McLaughlin, Schneider and President McKendree. Absent was Trustee Engelbrecht. A quorum was present. Director Cottonaro; Ms. Regan, Business Manager; Ms. Navabi, Adult Services Manager; Ms. Malysa, Youth Services Manager; Ms. Leyva, Patron Services Manager; and Attorney Perlman, were also in attendance. Ms. Kathy Quinn-Hornung, public was also in attendance.
- PAR. 2 Mr. Shaun Kelly, from Engberg Anderson gave a brief presentation regarding the library's Capital Needs Assessment project. No motion was made.
- PAR. 3 The Pledge of Allegiance was recited.
- PAR. 4 **MINUTES:** Motion made by Trustee Buergel, seconded by Trustee McLaughlin, to accept and place on file the minutes of the October 11, 2022, regular board meeting, as presented. Motion carried by voice vote 4 – 0.
- PAR. 5 Motion made by Trustee McLaughlin, seconded by Trustee Buergel, to accept and place on file the minutes of the October 28, 2022, committee of the whole meeting, as presented. Motion carried by voice vote 4 – 0.
- PAR. 6 **ATTORNEY'S REPORT:** Attorney Perlman presented for approval, Ordinance No. 22-11-2, An Ordinance Providing for the Levying, Assessment and Collection of Taxes for the 2022 Tax Year.
- PAR. 7 Motion made by President McKendree, seconded by Trustee McLaughlin, to approve Ordinance No. 22-11-2, An Ordinance Providing for the Levying, Assessment and Collection of Taxes for the 2022 Tax Year, as presented. Roll #1 was called. Voting was 'Aye' by Trustee Buergel, McLaughlin, Schneider and President McKendree. No 'Nays'. Motion carried 4 – 0.
- PAR. 8 **OFFICERS' REPORTS:**
- PAR. 9 **PRESIDENT REPORT:** No Report.
- PAR. 10 **VICE PRESIDENT:** No Report.
- PAR. 11 **SECRETARY:** No Report.
- PAR. 12 **TREASURER:** The financial report for October 2022 was presented for approval and to be placed on file.
- PAR. 13 Motion made by Trustee Buergel, seconded by Trustee Schneider, to accept and place on file the financial report for October 2022, as presented. Motion carried by voice vote 4 – 0.

- PAR. 14 **FINANCE:** A list of invoices dated November 8, 2022, was presented for payment.
- PAR. 15 Motion made by President McKendree, seconded by Trustee Buerger, to approve the payment of the November 8, 2022, invoices in the amount of \$166,776.20, as presented. Roll #2 was called. Voting was ‘Aye’ by Trustee Buerger, McLaughlin, Schneider and President McKendree. No ‘Nays’. Motion carried 4 – 0.
- PAR. 16 **BUILDING & GROUNDS:** No Report.
- PAR. 17 **POLICY:** No Report.
- PAR. 18 **BY-LAWS:** No Report.
- PAR. 19 **PUBLIC RELATIONS:** No Report.
- PAR. 20 **PERSONNEL:** No Report.
- PAR. 21 **TRUSTEE EDUCATION:** No Report.
- PAR. 22 **INSURANCE:** No Report.
- PAR. 23 **MANAGERS REPORTS:** Manager’s reports were presented and placed on file.
- PAR. 24 **LIBRARY DIRECTOR’S REPORT:** Director’s report was placed on file. Most items were discussed.
- PAR. 25 Director Cottonaro introduced, and the board welcomed, new youth department associate, Ms. Riley McLaughlin.
- PAR. 26 Director Cottonaro also reported that Ms. Navabi, Adult Services Assistant Manager has been promoted to Adult Services Manager and is doing a great job.
- PAR. 27 Director Cottonaro also presented two requests for reconsideration of library materials from Resident Terry Vrshek and Judy DeLuise. No motion was made.
- PAR. 28 **UNFINISHED BUSINESS:** Discussion regarding changing the library’s regular board meeting
** time. No motion was made.
- PAR. 29 Discussion regarding the library’s 50th anniversary on May 5, 2023, ensued. No motion was
** made.
- PAR. 30 Director Cottonaro presented for approval, a special leave request from Patron Services Manager, Ms. Leyva.
- PAR. 31 The special leave was approved by the Board President and Director Cottonaro, as presented.

- PAR. 32 **NEW BUSINESS:** None.
- PAR. 33 **PUBLIC DISCUSSION:** Ms. Kathy Quinn-Hornung, asked if the library still offered library cards to local businesses.
- PAR. 34 Director Cottonaro replied that the library no longer offers ‘business’ library cards.
- PAR. 35 Motion made by Trustee Buerger, seconded by Trustee McLaughlin, to adjourn the meeting at 4:06 pm. Motion carried by voice vote 4 - 0.

MARY JANE SCHNEIDER, SECRETARY

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APPROVED-AMENDED _____ DATE _____

** Denotes follow-up required